

Browns Valley Family Club Minutes
Summer Meeting 8/17/20

- I. Welcome and Review
 - A. Call to order 7:08pm
 - B. No additions to agenda
 - C. Check in exercise
- II. Norms/Expectations
 - A. List of how to run meetings
 - 1. Start at 6pm (see how it goes, maybe change to 7pm)
 - 2. First Tuesday of each month
 - 3. Use the schools account for Zoom so we can accommodate many
 - 4. Agenda goes out the week before
 - 5. Robbie and Lisa will host
 - B. Structure of meetings
 - 1. Robbie will:
 - a) take and manage questions
 - b) Be the timekeeper
 - 2. During open discussion, members can “raise hand” feature and be called on
 - 3. Executive board should be unmuted during the meeting to be able to speak freely as in any in person meeting
 - 4. Start with chat feature on, keep a close eye on it for
 - C. Rules and conduct for meetings
 - 1. Be kind
 - 2. Members stay muted until called on
 - 3. Be respectful of time
 - a) one question at a time (option for a clarifying question)
 - 4. Admin and staff will step out of the chat when we have parent open discussion time, to encourage frank discussion
 - a) We can take questions and comments about school, but any complaints need to go through admin (Frank)
 - 5. Be on time
 - 6. Every committee head will have a report at each meeting
 - a) Expected to be at each meeting
 - b) If not, report in advance to president
- III. Review Action Items
 - A. Notes on progress:
 - 1. Silvia Angel on board for meetings (support and translate)
 - 2. Positive communication peer reviewed by Communication
 - 3. 1st day letter goes out 8/18
 - a) Wait on asking for volunteers will have google form to fill out, then to Kristen and to board
 - 4. Fall Spirit week in September?

- a) Celebrating BVE scavenger hunt
 - b) Positive message day
 - c) Good news Day
 - (1) In home
 - (2) In community
 - d) Kids post Dance videos
 - e) Fort building and books
5. Adrienne to create a Family Club Facebook Page to post new and fun, link to BVE FB page
 6. Maintain Buddy Program in new and innovative ways
 7. Spring fitness challenge instead of traditional Jog-a-thon?
 8. Create a committee to update bylaws
 9. Before we send mentis contract to board for approval, we have been offered a social worker and intern 1/week each not out of our budget
 10. Teacher surveys on likes/dislikes to come from Tori (Room Parent Coordinator)

IV. Budget

A. Finalize

1. Add \$1K to school kits
2. Add parent liaison line \$500
3. Pull out into separate line: school scholarships \$500 (2 @\$250 ea)

B. Approved STEAM line item for a la carte services from Jeff McCloud

V. Committee Reports

Adjourned 8:27pm

In attendance:

President: Lisa Lombardi (lisaadevore@yahoo.com)

Vice President: Adrienne Koford (adriannekoford@hotmail.com)

Treasurer: Jessica Silverman (jessicasilverman25@gmail.com)

Communications Secretary: Amy Stone (amyc_mae@hotmail.com)

Recording Secretary: Courtney Cline (courtneyrcline@gmail.com)

Ways & Means: Mary Jones (myates27@gmail.com)

Special Projects: Victoria Keigwin (victoria.keigwin@gmail.com)

Historian: Stacy Barrett (stacyramseybarrett@gmail.com)

Parliamentarian: Robbie Gamble-Holley (gambleholley@gmail.com)

Principal: Frank Silva (fsilva@nvusd.org)